

1. RAST



MPOFANA MUNICIPALITY

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

2011/2012

1. Introduction

All municipalities are required in terms of the Municipal Finance Management Act to prepare the Service Delivery and Budget Implementation Plan. The SDBIP is intended to give effect to the Integrated Development Plan and the budget.

1.1 Legislative Framework

- ❖ The Municipal Systems Act 32 of 2000 requires all municipalities to adopt an Integrated Development Plan that identifies developmental priorities and align municipal resources and capacity with the implementation plan. The Integrated Development Plan among other things captures the vision, strategic objectives, key performance indicators, strategies and the financial plan.
- ❖ The Municipal Finance Management Act no 56 of 2003 places an obligation on municipalities to prepare an annual budget which sets out indicative revenue per source and projected expenditure by vote.
- ❖ In terms of sec 53(1)©(ii) and 69(3)(a) of the Municipal Finance Management Act no 56 of 2003, municipalities are required to prepare the Service Delivery and Budget Implementation Plan. The Act defines the plan as a detailed plan approved by the mayor of a municipality for implementing the municipality's delivery of services and its annual budget, and which must indicate:
 - a) Projections for each month of –
 - i. Revenue to be collected, by source; and
 - ii. Operational and capital expenditure, by vote
 - b) Service delivery targets and performance indicators for each quarter;
 - c) Any other matter that may be prescribed and includes any revisions of such plan by the mayor in terms of section 54(1) ©.

1.2 Overview

The Integrated Development Plan serves as a vital instrument to express the developmental objectives and priorities of the municipality. It identifies the strategic issues that need to be addressed by the municipality to fulfill the developmental mandate as pronounced in the constitution of the Republic of South Africa.

The Mpofana municipality's mission is to be a pro-active, democratic and accountable municipality committed to social and economic development, provision of efficient, affordable, sustainable and customer-oriented services to its community whilst striving to sustain financial viability. In trying to pursue this mission, the municipality has set itself a vision that integrates and captures all the strategic intent aimed at achieving the aspirations of its community ; "By the year 2020, Mpofana will be a sustainable, socially, and economically developed municipality, that encourages community participation and whose residents live in a safe and healthy environment. Mpofana will, in addition have substantially increased its district's gross geographic product whilst also having realized substantially decreased its share of poverty related indices."

2. Background to the Budget Preparation Process

Mpofana municipality has prepared its budget in accordance with the provisions of chapter 4 of the Municipal Finance Management Act 56 of 2003. The budget focuses on priorities identified in the Integrated Development Plan. It therefore gives effect to strategic priorities of the municipality. The powers and functions assigned to the municipality serve as a guide in the process of developing the municipal budget.

The schedule of key deadlines was tabled on 29 September following the adoption by council of the draft IDP review. The tabling of the Draft budget at Council on the 26 March 2010 was followed by extensive publication of the budget, inviting comments from all municipal stakeholders. Various public and

community consultative meetings were scheduled to receive representations and submissions from ward committees, residents, community organizations, organized business and other stakeholder formations. The first phase of the community participation process which involved ward committees, commenced in October 2009 culminating to the approval of the budget in 31 May 2010.

An adjustment budget was adopted by Council on the 24th of January 2011 and this necessitated revised SDBIP as tabled on the 25 February 2011.

Monthly projections of Revenue by Source

Monthly projections of Revenue by source	July	August	September	October	November	December	Total half yearly
Property rates (net)	707 916	707 916	707 916	707 916	707 916	707 916	4 247 499
Electricity raised	4 161 000	4 161 000	4 161 000	4 161 000	4 161 000	4 161 000	24 966 000
Service charges	0	0	0	0	0	0	0
Prepayments	0	0	0	0	0	0	0
Free basic electricity	0	0	0	0	0	0	0
Refuse removal	170 166	170 166	170 166	170 166	170 166	170 166	1 020 999
Rentals	54 416	54 416	54 416	54 416	54 416	54 416	326 499
Interest on investment	89 000	89 000	89 000	89 000	89 000	89 000	534 000
Interest on debtors	623 750	623 750	623 750	623 750	623 750	623 750	3 742 500
Traffic fines	220 833	220 833	220 833	220 833	220 833	220 833	1 324 998
Licenses and permits	209 833	209 833	209 833	209 833	209 833	209 833	1 258 999
Operating grants and subsidies	4 355 666	4 355 666	4 355 666	4 355 666	4 355 666	4 355 666	26 133 999
Other Income	118 601	118 601	118 601	118 601	118 601	118 601	711 606
Total	10 624 580	10 624 580	10 624 580	10 624 580	10 624 580	10 624 580	64 267 099

Monthly projections of Revenue by source	January	February	March	April	May	June	Total last half
Property rates	707 916	707 916	707 916	707 916	707 916	707 916	4247 499
Electricity raised	4 161 000	4 161 000	4 161 000	4 161 000	4 161 000	4 161 000	24 966 000
Service charges	0	0	0	0	0	0	0
Prepayments	0	0	0	0	0	0	0
Free basic electricity	0	0	0	0	0	0	0
Refuse removal	170 166	170 166	170 166	170 166	170 166	170 166	1 020 999
Rentals	54 416	54 416	54 416	54 416	54 416	54 416	326 499
Interest on investment	89 000	89 000	89 000	89 000	89 000	89 000	534 000
Interest on debtors	623 750	623 750	623 750	623 750	623 750	623 750	3 742 500
Traffic fines	220 833	220 833	220 833	220 833	220 833	220 833	1 324 998
Licenses and permits	209 833	209 833	209 833	209 833	209 833	209 833	1 258 999
Operating grants and subsidies	4 355 666	4 355 666	4 355 666	4 355 666	4 355 666	4 355 666	26 133 999
Other Income	118 601	118 601	118 601	118 601	118 601	118 601	711 606
Total	10 624 580	10 624 580	10 624 580	10 624 580	10 624 580	10 624 580	64 267 099

128 534 198

Civil Services

2 638 374	0	0	0	2 638 374	0	2 638 374	0	0
-----------	---	---	---	-----------	---	-----------	---	---

Department: Finance

Financial Services admin stores	1 307 442	1 762	3 397 645	1 307 442	1 762	3 397 645	1 307 442	1 762	3 397 645
performance unit	1 244 642	1 762	3 397 645	1 244 642	1 762	3 397 645	1 244 642	1 762	3 397 645
	6 650	0	0	6 650	0	0	6 650	0	0
	56 150	0	0	56 150	0	0	56 150	0	0

Total

Expenditure and Revenue by Vote

Executive & Corporate

Vote: General Council

Municipal Manager

Department: Corporate Services

Vote: Corporate Serv

Vote: Town Hall :

Traffic and Law Enforcement

Testing Ground

Vehicle Licensing

Estates

	October			November			December		
	Opex	Capex	Revenue	Opex	Capex	Revenue	Opex	Capex	Revenue
Executive & Corporate	124 400	0	0	124 400	0	0	124 400	0	0
Vote: General Council	3 523	0	0	3 523	0	0	3 523	0	0
Municipal Manager	120 877	0	0	120 877	0	0	120 877	0	0
Department: Corporate Services	1 421 975	22 021	204 116	1 421 975	22 021	204 116	1 421 975	22 021	204 116
Vote: Corporate Serv	890 387	0	0	890 387	0	0	890 387	0	0
Vote: Town Hall :	31 196	22 021	2 507	31 196	22 021	2 507	31 196	22 021	2 507
Traffic and Law Enforcement	236 560	0	0	236 560	0	0	236 560	0	0
Testing Ground	214 202	0	201 609	214 202	0	201 609	214 202	0	201 609
Vehicle Licensing	49 630	0	0	49 630	0	0	49 630	0	0
Estates									
Department: Social Services	3 041 1123	0	2 512 389	3 041 1123	0	2 512 389	3 041 1123	0	2 512 389
Vote: Social Services	0	0	0	0	0	0	0	0	0
Vote: Hostels, Housing & Staff Housing									
: Library Services	2 532 899	0	2 508 424	2 532 899	0	2 508 424	2 532 899	0	2 508 424
LED	64 610	0	0	64 610	0	0	64 610	0	0
Town Planning&Dev	95 284	0	0	95 284	0	0	95 284	0	0
Public Conveniences	61 313	0	3 965	61 313	0	3 965	61 313	0	3 965
Health Clinics	21 252	0	0	21 252	0	0	21 252	0	0
Museums	173 848	0	0	173 848	0	0	173 848	0	0
Youth Centre	15 323	0	0	15 323	0	0	15 323	0	0
	76 594	0	0	76 594	0	0	76 594	0	0

Department: Technical Services

Vote: Electricity Reticulation

: Roads and Storm water

Cemetery&Cremetoria

Electricity Admin

Refuse Dump Site

Refuse Removal

Parks & Gardens

Civil Services

6 415 093	0	4 167 783	6 415 093	0	4 167 783	6 415 093	0	4 167 783
3 188 779	0	3 927 550	3 188 779	0	3 927 550	3 188 779	0	3 927 550
67 636	0	0	67 636	0	0	67 636	0	0
6 037	0	0	6 037	0	0	6 037	0	0
67 636	0	0	67 636	0	0	67 636	0	0
48 927	0	0	48 927	0	0	48 927	0	0
204 679	0	240 233	204 679	0	240 233	204 679	0	240 233
193 025	0	0	193 025	0	0	193 025	0	0
2 638 374	0	0	2 638 374	0	0	2 638 374	0	0
1 307 442	1 762	3 397 645	1 307 442	1 762	3 397 645	1 307 442	1 762	3 397 645
1 244 642	1 762	3 397 645	1 244 642	1 762	3 397 645	1 244 642	1 762	3 397 645
6 650	0	0	6 650	0	0	6 650	0	0
56 150	0	0	56 150	0	0	56 150	0	0
124 400	0	0	124 400	0	0	124 400	0	0
3 523	0	0	3 523	0	0	3 523	0	0

Department: Finance

Financial Services admin

stores

performance unit

Total

Expenditure and Revenue by Vote

Executive & Corporate

Vote: General Council

Municipal Manager

Department: Corporate Services

Vote: Corporate Serv

Vote: Town Hall

Traffic and Law Enforcement

Testing Ground

Vehicle Licensing

Estates

January			February			March		
Opex	Capex	Revenue	Opex	Capex	Revenue	Opex	Capex	Revenue
124 400	0	0	124 400	0	0	124 400	0	0
3 523	0	0	3 523	0	0	3 523	0	0
120 877	0	0	120 877	0	0	120 877	0	0
1 421 975	22 021	204 116	1 421 975	22 021	204 116	1 421 975	22 021	204 116
890 387	0	0	890 387	0	0	890 387	0	0
31 196	22 021	2 507	31 196	22 021	2 507	31 196	22 021	2 507
236 560	0	0	236 560	0	0	236 560	0	0
214 202	0	201 609	214 202	0	201 609	214 202	0	201 609
49 630	0	0	49 630	0	0	49 630	0	0
3 041 1123	0	2 512 389	3 041 1123	0	2 512 389	3 041 1123	0	2 512 389

Department: Social Services

Vote: Social Services

Vote: Hostels, Housing & Staff Housing	2 532 899	0	2 508 424	2 532 899	0	2 508 424	2 532 899	0
--	-----------	---	-----------	-----------	---	-----------	-----------	---

Account	2019	2018	2017	2016	2015
Library Services	64 610	0	0	0	0
	64 610	0	0	0	0
	64 610	0	0	0	0

LED	95 284	0	95 284	0	95 284	0
LED	95 284	0	95 284	0	95 284	0

Town Planning&Dev	61 313	0	3 965	61 313	0	3 965
-------------------	--------	---	-------	--------	---	-------

[illegible][illegible]

	15 323	0	15 323	0	15 323	0
Museums	15 323	0	0	0	0	0

[illegible]

Department: Technical Services

	318779	0	3927550	3188779	0	3927550
Vote: Electricity Reticulation	318779	0	3927550	3188779	0	3927550

	67	636	0	0	67	636	0	0
: Roads and Storm water	67	636	0 <td>0</td> <td>67</td> <td>636</td> <td>0</td> <td>0</td>	0	67	636	0	0

Cemetery&Crematoria	6 037	0	0	6 037	0
---------------------	-------	---	---	-------	---

Electricity Admin	67 636	67 636	67 636	67 636	67 636

[illegible]

	204 679	240 233	204 679	240 233	204 679	240 233
Refuse Removal	0	0	0	0	0	0

Parks & Gardens	193 025	0	0	193 025	0
	193 025	0	0	193 025	0

	2 638 374	0	2 638 374	0
Civil Services				

Department: Finance	1 307 442	1 762	3 397 645	1 307 442	1 762	3 397 645
Department: Finance	1 307 442	1 762	3 397 645	1 307 442	1 762	3 397 645

Financial Services admin	1 244 642	1 762	3 397 645	1 244 642	1 762	3 397 645
--------------------------	-----------	-------	-----------	-----------	-------	-----------

stores	6 650	0	0	6 650	0	0
stores	6 650	0	0	6 650	0	0

	performance unit			
56	150	0	0	0
56	150	0	0	0
56	150	0	0	0

[illegible][illegible]

Expenditure and Revenue by Vote

Executive & Corporate

Vote: General Council

Municipal Manager

Department: Corporate Services

Vote: Corporate Serv

Vote: Town Hall :

Traffic and Law Enforcement

Testing Ground

Vehicle Licensing

Estates

	April			May			June		
	Opex	Capex	Revenue	Opex	Capex	Revenue	Opex	Capex	Revenue
	124 400	0	0	124 400	0	0	124 400	0	0
	3 523	0	0	3 523	0	0	3 523	0	0
	120 877	0	0	120 877	0	0	120 877	0	0
	1 421 975	22 021	204 116	1 421 975	22 021	204 116	1 421 975	22 021	204 116
	890 387	0	0	890 387	0	0	890 387	0	0
	31 196	22 021	2 507	31 196	22 021	2 507	31 196	22 021	2 507
	236 560	0	0	236 560	0	0	236 560	0	0
	214 202	0	201 609	214 202	0	201 609	214 202	0	201 609
	49 630	0	0	49 630	0	0	49 630	0	0
	3 041 1123	0	2 512 389	3 041 1123	0	2 512 389	3 041 1123	0	2 512 389

Department: Social Services

Vote: Social Services

Vote: Hostels, Housing & Staff Housing

: Library Services

LED

Town Planning&Dev

Public Conveniences

Health Clinics

Museums

Youth Centre

	2 532 899	0	2 508 424	2 532 899	0	2 508 424	2 532 899	0	2 508 424
	64 610	0	0	64 610	0	0	64 610	0	0
	95 284	0	0	95 284	0	0	95 284	0	0
	61 313	0	3 965	61 313	0	3 965	61 313	0	3 965
	21 252	0	0	21 252	0	0	21 252	0	0
	173 848	0	0	173 848	0	0	173 848	0	0
	15 323	0	0	15 323	0	0	15 323	0	0
	76 594	0	0	76 594	0	0	76 594	0	0

Department: Technical Services

Vote: Electricity Reticulation

: Roads and Storm water

Cemetery&Cremetoria

Electricity Admin

Refuse Dump Site

Refuse Removal

Parks & Gardens

	6 415 093	0	4 167 783	6 415 093	0	4 167 783	6 415 093	0	4 167 783
	3 188 779	0	3 927 550	3 188 779	0	3 927 550	3 188 779	0	3 927 550
	67 636	0	0	67 636	0	0	67 636	0	0
	6 037	0	0	6 037	0	0	6 037	0	0
	67 636	0	0	67 636	0	0	67 636	0	0
	48 927	0	0	48 927	0	0	48 927	0	0
	204 679	0	240 233	204 679	0	240 233	204 679	0	240 233
	193 025	0	0	193 025	0	0	193 025	0	0

Civil Services	2 638 374	0	0	0	2 638 374	0	0
Department: Finance	1 307 442	1 762	3 397 645	1 762	3 397 645	1 762	3 397 645
Financial Services admin	1 244 642	1 762	3 397 645	1 244 642	3 397 645	1 762	3 397 645
stores	6 650	0	0	6 650	0	6 650	0
performance unit	56 150	0	0	56 150	0	56 150	0
Total							

QUARTERLY PROJECTIONS FOR SERVICE DELIVERY TARGETS AND OTHER PERFORMANCE INDICATORS

Vote/Indicator	Unit of measurement	Annual Target	Revised Target	Qtr. Ending 30 Sept		Qtr. Ending 31 Dec		Qtr. Ending 30 March		Qtr. Ending 30 June		Comments	Budget Source/Allocation
				Proj	Act	Proj	Act	Proj	Act	Proj	Act		
1. DEPARTMENT SOCIAL, ECONOMIC & PLANNING													
Vote: Integrated Development Planning and Environmental Management													
1.1. Review IDP													
1.1 Reviewed IDP		1		1									
• Adopt process plan													
▪ Stakeholders meeting													
1.2 Environmental management plan		8		2		1		4		1			R20 000
1.3 Environmental management policy		1											0
1.3 Formulation of the Environmental Management policy		1		1									0

Vote: Housing 10-10-30 L 1.9 Review a housing sector plan 1.10 Development a Housing Need database 1.11 Develop a register for completed houses and handed over per projects	1.10 Housing sector plan	1																	1				0
	1.11 10 1000 people registered	1000		250															250				0
	1.12 register% reduction in housing backlogs	5%																	5%				0
	1.11.1 No of housing projects funded	4																	4				R100 million External funding (Dept of Human Settlements)
Vote: HIV & AIDS 10-20-25 L 1.13 Develop and implement the HIV programme in line with the HIV strategy 1.14 Implement HIV strategy 1.14 Develop and implement HIV/AIDS awareness campaign and education programme 1.15 Establishment the municipal HIV center incorporating the Hospice facility.	% of community exposed to awareness / education programme	100%		100 %															100 %				R100 000 Own revenue DoH
	HIV Strategy	6																	2				
	No of HIV/AIDS Council % target of population undergoing voluntary testing	60%		15%															15%				
	% population infected(CD4 <350) receiving treatment through AIDS treatment programme	100%		100%															100%				
	% decrease in HIV prevalence amongst antenatal woman	1%		05%																			0.5%

Vote: Mpoofana Youth Advisory Centre										R200 000 Own revenue							
10-20-50 L																	
1.16 Develop and implement specific development activities to empower the youth																	
1.17 Develop and implement youth development strategy																	
1.18 Co-ordinate training workshops																	
1.19 Develop outreach programme for you the advisory center																	
1.20 Develop and implement a programme to address drug and substance abuse by the youth																	
1.21 Develop a youth Council																	
1.16 % increase in the number of development activities driven by the Youth										5%							
1.17 Strategy document										1							
1.18 No of Youth attending skills training initiatives										40		40					
1.19 No of out-reach programme										1		3					
1.20 Decrease in drug related crimes involving the youth										10		4					
1.21 No of youth Council meetings										10%							
										6		2					
										1		1					
										1		2					
Vote: Libraries																	
10-20-10 ledger account																	
1.22 Review Policies and Procedures for the Library										1		1					
1.23 Develop community out-reach programme										8							
1.24 Develop the Cyber -cadet unit business plan										1		4					
1.25 Conduct needs analysis for a										1		1					

2.3	Prioritization and registration of all identified roads with MIG	2.3.1	No of roads projects prioritized and registered with MIG	16 projects	4	4	4	4	4	4	4	4	4			
Vote: Electricity 10-25-10 L	2.4 New Household connections	2.4.1	No. Connections	400	0	150	100	150								R 667 500.00 Own Revenue
	2.5 Electrification Plan	2.5.1	1 plan	1	1											R120 000.00 Own Revenue
	2.6 Maintenance plan	2.6.1	No of maintenance projects	5	2	1										R3500 000.00 Own Revenue
Vote: Parks & Gardens	2.7 Identify possible parks and gardens	2.7.1	No of sites identified	1												No funds required

Vote/Indicator	Unit of measurement	Annual Target	Revised Target	Qtr Ending 30 Sept		Qtr Ending 31 Dec		Qtr Ending 30 March		Qtr Ending 30 June		Explanation of variance	Budget Allocation
				Proj	Act	Proj	Act	Proj	Act	Proj	Act		
DEPARTMENT: Corporate Services													
3 Vote: Human Resources													
3.1 Maintain the organisational organogram													
3.2 5 Year Employment Equity Plan in place		1		1									
3.2.1 EE Plan													
3.2.2 % of established posts that are filled.		100%		90%		90%		100%		100%			
3.2.3 % of black staff employed in management		50%		50%		50%		50%		50%			
3.2.4 % of Women employed by the municipality		60%		60%		60%		60%		60%			
3.2.5 % of Youth employed by the municipality		3%		3%		3%		3%		3%			
3.2.6 No. of Disabled staff employed by the municipality													
3.4 Develop and Generate human resources report	4 No. of reports generated	12		3		3		3		3			
													R23 173 616 Own Revenue

3.5	Develop and Implement Human Resources Strategy	3.5.1	HR Manual	1																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
-----	--	-------	-----------	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Democracy and Accountability Vote 10-10-00										
3.13 Coordinate Road shows and Imbizo	3.13.1	No. of road shows and imbizos	4				0	0	4	
3.14 Coordinate Public meetings	3.14.1	No. meetings	4			0	0	0	0	
3.15 Coordinate Ward meetings	3.15.1	No. of meetings	12			3	3	3	3	
3.16 Develop and implement Communication strategy	3.16.1	ICT Strategy	1				1			R25 000.00 Own Revenue
3.17 Develop and implement ICT Strategy	3.17.1	ICT Strategy	1				1			R70 000.00 Own Revenue
VOTE: INTERNAL AUDIT										
3.18 Conduct Risk Assessment and internal audit	3.18.1	Approved Risk Profile	8				2	2	2	R400 000.00
3.19 Develop Risk Management Strategy	3.19.1	Risk Register	1				1			
	3.19.2	Quarterly Reports	4				1	1	1	R62 880.00
3.20 Periodically Review the functionality of the Audit Committee	3.20	Functional Audit Committee	1				1			
3.21 Review and Implement Anti Corruption strategy	3.21	Anti Corruption Strategy	1				1			

Vote : Safety and security												
3.32 To achieve a significant reduction in crime rate	3.32.1	% decrease in crime rate	Avg 8% decrease								8%	
	3.32.2	No of community policing forum meetings (CPF) attended	12	3	3						3	
3.33 Crime prevention campaign	3.33.1	No. of crime prevention Programs	2	1							1	
	3.33.2	% decrease in no of trespasses leading to Losses	100%	100%							100%	
3.34 To develop and implement a security plan for municipal buildings and estates	3.35.1	Implementation Plan	1								1	
Traffic and Law Enforcement												
3.34 Develop and implement systems, procedures and control manuals for effective and efficient management of traffic and law enforcement unit, incorporating driver testing grounds and licensing	3.35.1	Systems and procedure manuals	1								1	
	3.35.2	Zero negative opinions from RTI	0	0	0						0	
R30 0000.00 Own Revenue												
R1104 000.00 Own Revenue												

Vote/Indicator	Unit of measurement	Annual Target	Revised Target	Qtr Ending 30 Sept		Qtr Ending 31 Dec		Qtr Ending 30 March		Qtr Ending 30 June		Explanation of variance	Budget Allocation
				Proj	Act	Proj	Act	Proj	Act	Proj	Act		
DEPARTMENT: Financial Officer													
4. Vote: Financial Service													
Supply Chain Management													
4.1 Supply chain management policy in place													
4.1.1 Quarterly reports		4		1	0	1	1	1	1	1			
4.2 All procurement processes to comply with the SCM/ regulations													
4.2.1 No of appeals upheld					0		0		2				
4.3 Capacitation of bid committees on SCM policy													
4.3.1 No of capacitating programs		2						1		1			R80 570 Own Revenue
4.4 Procurement planning													
4.4.1 Yes/No Procurement plans		5		5	No	5	No	5		5	1		
4.5 SCM Performance reporting													
4.6 Functional Bid Committees		10		3	0	4	6	2					

Expenditure Management	4.18 Personnel cost within 30% threshold	4.18 % of actual personnel cost to total expenditure to be within National Benchmark.	30%																	R200 000 Own revenue
	4.19 Creditors paid within 30 day	4.19 Number of days taken to pay Creditors	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	30 days	
Budgeting function	4.20 An approved budget at least 30 days before the start of the year.	4.20 Council Resolution	31 March annually (draft)																	R1 500 000 (FMG)
	4.20 Total budget spent not more than collected revenue of the previous month.	4.21 Actual % spending	<85%																	
	4.21 Budget approved by 31 May	4.22 Council Resolution	31 May approved																	
	4.22 Contribution to Capital budget increased by at least 10% or more.	4.23 % increase contribution to Capital Budget	10%																	

